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**Minutes of the 7th SLEC meeting held in the Chief Secretary's
Committee Room on 21.03.2017 at 2.30 P.M**

Present:

1	Shri. S.M.Vijayanand	Chief Secretary
2	Dr..T.N.Seema	Vice Chairperson & CEO, Harithakeralam
3	Shri. Rajeev Sadanandan	Additional Chief Secretary (Health)
4	Shri. T.K Jose	Principal Secretary (LSGD)
5	Shri. Teeka Ram Meena	Principal Secretary, Finance (Expenditure)
6	Shri. Satyajeet Rajan	Principal Secretary (P&ARD)
7	Dr. Raju Narayana Swamy	Principal Secretary (Agriculture)
8	Dr. B. Ashok	Secretary (AYUSH)
9	Shri. T.P. Senkumar	Director General, IMG
10	Shri. Renjith. C.S	Development Advisor to Govt.
11	Shri. K.G Bhat	Special Secretary, General Education
12	Smt. P.K. Seethalekshmi Amma	Additional Secretary, Labour & Skills

The meeting commenced at 2.30 P.M with the Chief Secretary on chair. He informed the committee that all the four missions will have to be in full swing from 1st of April 2017 and the committee will look into various issues, if any, connected with implementation of the missions in this direction and sort out them as early as possible. There are seven agenda items for consideration and the committee took one by one and discussed in detail. The following decisions were made:

1. The proposal of IMG constituting a professional Project Monitoring and Documentation Unit (PMDU) to support all the four Missions with the following posts is agreed.
 - a. Project Manager (one)
 - b. Faculty /Project Associate (six nos)- one for each theme
 - c. Documentation Expert(one)
 - d. Typist/Clerical Assistant(one)

The selection of the above shall be done through a transparent procedure. A Search Committee has to be set up for hiring manpower as above. The involvement of the respective missions in the selection of personnel is a must. If the missions have their own experts in the field, they can suggest their name to be positioned at PMDU.

2. In order to support the business process re-engineering in the hospitals under Aardram Mission, it was agreed to hire a Consultant for Change Management as per the Terms of Reference.
3. The committee decided to agree to the proposal of M/s. C-DIT for developing a website for Harithakeralam Mission and the expenditure in this regard will be met from the head of account "2515-00-102-33 -Harithakeralam Mission (Rural)". Each Mission can have their own website and can develop it through the professional agencies empanelled by the Government. The expenditure in this regard will be met from their respective heads of accounts. The CPMU, being the Nodal Department to function as the secretariat for SLEC, can develop a website for "Nava Kerala Karma Padhathi", if required, and the expenditure in this regard shall be met from the head of account "3451-00-092-97 Modernisation of Central Plan Monitoring Unit".
4. As regards the creation of posts on Deputation/Re-employment/Contract/Working arrangement basis/ Re-deployment of excess teachers in schools for Education Mission, the following decisions were taken:
 - a. The Committee agreed to hire one Consultant (Architecture) on Deputation/Re-employment/Contract basis. For other Consultants in the field of Engineering, IT, Education and Administration, the services of experts in the relevant fields may be utilised from the Technical Education, IT Department, and General Education.
 - b. The committee approved fourteen posts of District Co-ordinators on working arrangement basis.
 - c. The committee declined the proposal to create four posts of Technical Officers. If required, the General Education Department may make internal arrangements.
 - d. It agreed to create two posts of Assistants/Senior clerks on working arrangement basis.
 - e. The committee agreed to create two posts of Data Entry Operators on contract basis.

f. Redeployment of excess teachers in schools in all Panchayats/Municipalities/Corporations as Coordinators is accepted.

5. The committee agreed the following post creation for LIFE Mission:

a. State Level

- i. A full time CEO (State Mission Co-ordinator)
- ii. A Deputy CEO on working arrangement basis
- iii. Six officers from RDD, Panchayat, Urban Affairs, Kudumbasree having experience in development initiatives on deputation/working arrangement basis
- iv. Two Engineers on working arrangement and one Architect from empanelled list on retainer basis
- v. A Finance Officer can be spared on ad-hoc basis from any of the line departments under LSGD.
- vi. One MIS Expert on contract basis
- vii. One Data Entry Operator/Typist on contract basis
- viii. One Office Assistant/ Multi-task Person on contract basis

b. District Level

- i. District Mission Co-ordinator on working arrangement/deputation basis –one each

6. The steps will have to be taken to post Dr Benoy.S Babu, Junior Administrative Medical Officer, Public Health, DHS to be positioned in the MMT on working arrangement basis. Health & Family Welfare Department to speed up the cocurrence.

7. A comprehensive G.O. will be issued on the four Development Missions shortly. This will clearly spell out the composition of institutional structures from top to bottom.

8. Since the Kerala Real Estate Authority has not vacated their office at Swaraj Bhavan, the Vice Chair Person, Harithakeralam Mission requested for a convenient office space for Harithakeralam State Mission Office. The Principal Secretary, LSGD informed that since the Kerala Real Estate Authority came into existence through a legislative process, it will take time to disband the authority through the legal process. Hence the committee has decided to give permission for identifying an office space for Harithakeralam State Mission Office, on rental basis.
9. ~~The committee reviewed the status of the survey on LIFE & sanitation and follow up action in this regard.~~
10. The committee also noted the campaign activities proposed to be taken up urgently under Harithakeralam Mission and concurred.

The meeting came to a close at 3.30 P.M.

Chief Secretary