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**Minutes of the 8<sup>th</sup> SLEC meeting held in the Chief Secretary's Committee Room on 28.04.2017 at 12.30 P.M**

**Present:**

1	Smt. Nalini Netto	Chief Secretary
2	Dr.K.M.Abraham	Additional Chief Secretary (Finance)
3	Shri. V.S.Senthil	Additional Chief Secretary (Planning) & Secretary to Chief Minister
4	Shri. P.Mara Pandiyan	Additional Chief Secretary (Taxes, Forest & Wild Life)
5	Shri. Tom Jose	Additional Chief Secretary (Labour & Skills)
6	Shri.James Varghese	Additional Chief Secretary (Fisheries, Ports & Environment )
7	Shri. P.H.Kurian	Additional Chief Secretary (Revenue & Housing)
8	Shri.Satyajeet Rajan	Principal Secretary (P & ARD, GAD)
9	Shri.T.K.Jose	Principal Secretary (LSGD)
10	Dr.Raju Narayana Swamy	Principal Secretary (Agriculture)
11	Dr.Usha Titus	Secretary ( General Education)
12	Shri.M.Sivasankar	Secretary ( IT) & OSD to the Chief Minister's Office
13	Smt.Tinku Biswal	Secretary ( Water Resources)
14	Shri.Renjith.C.S	Development Advisor to the Government

The meeting commenced at 12.30 P.M with the Chief Secretary on chair. She informed that the committee will take up agenda items pertaining to LIFE and Education Missions only as Dr. T.N. Seema informed her inconvenience to attend

the meeting due to prior appointments and the Additional Chief Secretary (Health & Family Welfare) is out of station.

The Mission-Secretary, LIFE opined that all missions have to be driven by the concerned Administrative Departments. For this, proper manpower has to be put in place. He informed that a meeting was convened on 30.03.2017 in the chamber of the Hon'ble Minister for Local Self Government in which the selection of beneficiaries, construction of flat complex, financial resource mobilisation, MIS, financial assistance to incompleated houses, space for state LIFE Mission office, staff pattern at state and district levels were discussed and proposed recommendations in this regard. He briefly explained the status of LIFE mission activities undertaken so far. It is proposed to construct one flat in each district before 25<sup>th</sup> of May 2017 as part of the first anniversary of the Government. Land was identified and construction activities were started in each district. He also sought professional support from engineering colleges for the successful implementation of mission projects.

The Mission Secretaries of LIFE and Education Missions informed that though the manpower support was agreed in the last SLEC meeting held on 21.03.2017, the postings could not be done as it was presumed that the post creation will be taken up by the Planning & Economic Affairs Department. The Secretary (IT) and OSD to CM's office informed that in the G.O(P) No. 41/2016/Plg dated 28/09/2016, it was ordered that a professional support system consisting of 100 persons (serving / retired officials on working arrangement / contract basis, young professionals on contract basis) be put in place in all the districts and at the state level. In each district, 6 persons can be taken and 16 persons can be taken at the state level for the purpose. Among the 16 persons to be selected, the 5<sup>th</sup> SLEC meeting held on 24.01.2017 considered 5 officials (4 serving on working arrangement and one retired on contract basis) to be positioned in the Mission Monitoring Team headed by Development Advisor to the Government. For Harithakeralam Mission, 27 posts (state level - 13, districts - 14) were agreed in the 6<sup>th</sup> SLEC meeting held on 22.02.2017 and created these posts with the approval of the cabinet. Three posts to be positioned in the Planning & Economic Affairs (CPMU) Department, the secretariat for all the four Missions and Nodal Department for Harithakeralam Mission, were created with the approval of the cabinet

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The Mission Secretaries of LIFE and Education Missions suggested some modifications in the staff structure proposed in the SLEC meeting held on 21.03.2017. After detailed discussions, the following decisions were made:

1. The committee agreed the following proposal for post creation for LIFE Mission:

a. State Level

- i. A full time CEO (State Mission Co-ordinator)
- ii. A Deputy CEO on working arrangement basis
- iii. Six officers from Panchayat, Urban Affairs, Kudumbasree having experience in development initiatives on deputation/ working arrangement basis
- iv. A Technical Team consisting of an officer retired from LSGD or other departments, not below the rank of a Superintending Engineer (Civil), an Architect, and two Civil Engineers (one Civil Engineer shall be an M.Tech holder in Structural Engineering preferably from IIT) on working arrangement/ deputation basis.
- v. A Finance Officer can be spared on ad-hoc basis from any of the line departments under LSGD.
- vi. One MIS Expert on contract basis
- vii. One Data Entry Operator/Typist on contract basis
- viii. One Office Assistant/ Multi-task Person on contract basis

b. District Level

- i. District Mission Co-ordinator on working arrangement/deputation basis –one
- ii. Data Entry Operator/ Multi-task Person on contract basis – one
- iii. Engineer – one (A retired officer not below the rank of an Assistant Executive Engineer below 60 years in age)

2. As regards the Education Mission, the following proposal for creation of posts was accepted:
- a. Three Engineers on deputation/ re-employment/contract/working arrangement basis since 1000 schools are to be covered.
  - b. To modify the decision taken in the SLEC meeting held on 21.03.2017 on hiring Consultant (Architect) on deputation/ re-employment/contract basis as "retain an empanelled agency for architecture consultancy".
  - c. To fill up the fourteen posts of District Co-ordinators by deputation/reemployment/contract/working arrangement basis.
  - d. Six officials with good knowledge of computers and office matters are to be posted on deputation/ re-employment/working arrangement basis in lieu of the two posts of Assistants/Senior clerks and two posts of Data Entry Operators on working arrangement / contract basis.
  - e. Six officers / teachers with vision and experience in development initiatives are to be appointed on deputation/working arrangement basis to handle various aspects of the Mission.
  - f. One MIS Expert to be posted on contract basis.
  - g. One post of Finance Officer to be created on deputation/ re-employment/working arrangement basis.
3. If the number of posts suggested by the Mission Secretaries and accepted by the SLEC, exceeds the 100 posts indicated in G.O(P) No. 41/2016/Plg. dated 28/09/2016, then the Mission Secretaries will have to take up separately providing all the details with justification for the creation of additional posts.
4. The proposal for creation of posts (9 Nos.) in Project Monitoring and Documentation Unit (PMDU) at IMG as agreed in the SLEC meeting held on 21.03.2017 and creation of posts in LIFE Mission and Education Mission as above can be taken up by the respective Administrative Departments independently.

The meeting came to a close at 1.30 P.M.

**Chief Secretary**